

# EDUCATIONAL VISITS ADVISORY SERVICE

You may find the following information helpful if you are looking for support to assist you manage your off-site educational visits provision across a Multi-Academy Trust.

## KEY QUESTIONS AND INFORMATION

The following questions may assist with your due diligence process when selecting a competent and experienced service provider. Our answers are provided on the right.

**Who will deliver this service?**

This service will be delivered by David Armstrong, Outdoor Education Adviser, on behalf of Barnsley Metropolitan Borough Council.

**Where is your base location?**

Barnsley, South Yorkshire.

**Do you have the capacity to deliver this service?**

We have the capacity to deliver a professional and responsive service which will provide the Trust and its individual Academies with direct access to our Outdoor Education Adviser by telephone, email and, where agreed, on-site meetings and consultations.

**What level of public liability and professional indemnity insurance do you hold?**

BMBC are insured by QBE Insurance, we carry Public Liability Insurance for £25 million and Professional Indemnity Insurance for £5 million.

**What does this service cost?**

An individual service specification and annual fee can be arranged by mutual agreement which meets the specific needs and budget of the Academy of Trust.

## OUTDOOR EDUCATION ADVISER COMPETENCE AND EXPERIENCE

**What is your experience in school-based education and teaching?**

Qualified and experienced teacher. Ten years teaching experience in secondary education, teaching geography, physical education and outdoor education.

**What is your experience of managing online educational visits approval systems?**

Using the Evolve online visits system since 2006. Chair of the North of England Evolve User Group. Provide regular feedback to the software supplier (Edufocus) to ensure the system meets the needs of users.

**What experience do you have as an outdoor education and educational visits adviser?**

Twenty five years' experience as an educational visits and outdoor education adviser supporting a wide range of schools, multi-academy trusts and children's services settings across five different local authority areas.

**What training and professional development do you undertake which is relevant to this role?**

Recent examples include: trained expert witness; inspection and assessment experience with a range of national external quality assurance and inspection

**What qualifications do you hold which are relevant to this role?**

schemes for off-site educational visits and activities; emergency planning and critical incident management.

- BA (Hons) Humanities
- Post Graduate Certificate in Education
- PgCert Safety and Risk Management
- Mountaineering Instructor Certificate
- A range of specialist activity-specific qualifications.

**What professional memberships and accreditations do you hold which are relevant to this role?**

- Outdoor Education Advisers' Panel Accredited Member (accredited to provide EVC Training and Visit Leader Training)
- Institution of Occupational Safety and Health Chartered Member
- Association of Mountaineering Instructors Full Member
- Council for Learning Outside the Classroom Accredited Quality Badge Assessor;
- Mountain Training England Board Member;
- Snowsport England Schools Technical Committee Member
- Royal Geographical Society Fellow

**What positions of professional responsibility do you hold which are relevant to this role?**

- Chair of the North of England Evolve User Group
- Chair of the Countryside Leader Award Network
- Former member of the National Executive Committee of the Outdoor Education Advisers' Panel
- Member of the DfES Working Group which produced national guidance for educational visits in 2001-2002 which established the role of Educational Visits Co-ordinator
- Member of OEAP working groups which developed EVC Training and Visit Leader Training

A full curriculum vitae is available on request.

If you have any further questions, please do not hesitate to ask.

## **FURTHER INFORMATION**

For more information about this service or for a discussion about managing your educational visits across the Trust, please contact: David Armstrong, Outdoor Education Adviser, Barnsley Metropolitan Borough Council, e: [davidarmstrong@barnsley.gov.uk](mailto:davidarmstrong@barnsley.gov.uk) m: 07824 351133 t:01226 773586. [Educational Visits News](#)

